

Southbridge Homeowners Association

Board of Directors Meeting Minutes

January 5, 2016

Roll Call 6pm Sue Springman, Michael Hammer, Robert Lee, Jean Herzberg

1. Approval of Minutes Motion: Robert Approval: Michael

2. Budget:

193 homeowners in HOA

Discussion of recording for clarity, dues that are paid in advance

Snow removal frequency declined as of 1-6-15

Spring 2016 entrance updates will be needed

3. HOA Email List.

Michael will print out Mailchimp List for Sue, and Sue will talk with an IT contact about converting the list to Outlook. Robert will also review the Mailchimp List.

Conversion must be completed prior to email blast announcing the Annual Meeting

4. Annual Meeting

Jean will reserve May 2, 6:30pm Luckys

Sue will re-write Annual Meeting Letter and Dues and Invoice

Jean H. will contact past Secretary Jean Magnes in regard to past bylaw changes

Discussion of voting rules for HOA and ARC

(Robert 7pm)

Sue will discuss ARC election process with attorney

Sue will contact ARC about 2016 Board Election

Meeting Adjourned 7:37pm Motion:Michael Second:Jean