

Southbridge Homeowners Association

Board of Directors Meeting Minutes

June 22, 2016

Roll Call 6:42pm: Sue Springman, Michael Hammer, Ross Maurer Jean Herzberg

1. Approval of March 16 Minutes: Motion: Michael Second: Sue
2. Approval of Ross Maurer as write in candidate for HOA. Motion: Jean Second: Sue
3. Officer Election: Motion: Michael Second: Jean

Sue – President

Ross – Vice President

Michael – Treasurer

Jean – Secretary

4. Financial Report: Michael explained the budget. Motion: Jean Second: Ross
Jean will begin contacting those neighbors with unpaid dues
5. Greenstripe, Common Areas, Entrance
Ross will connect with Greenstripe to confirm contract, specifically Savannah Way
Jean will confirm with Gary H. fountain entrance chemical safety. July 4th fountain running.
Jean will connect with volunteer Tom Thomson
6. Website Discussion: Tabs may need to be made for the three HOAs. Discussion of contacting Isthmus to pay for updates.
Sue will call Rona about website updates.
A Foodfight gift certificate will be purchased for Rona
7. Key Dates
Feb 1 Send Notice of Annual Meeting/Previous and Proposed Budget/Election OF SBHOA Information
March 1 Deadline to submit name as candidate for SBHOA
April 1 Absentee ballots sent to residents
April 30 Votes for SBHOA due
First Monday of May Annual Meeting
Sept 30 DFI Annual Report Due
Oct 1 Taxes Filed
December Prepare Budget for following year
October Insurance Premium
Meeting Adjourned 7:50pm Motion: Michael Second: Ross

